

## **TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** William Ackerman, Budget & Finance Director / 797-1053

**PREPARED BY:** Colleen Ryan, Budget Manager

**SUBJECT:** Ordinance

**AFFECTED DISTRICT:** All Districts

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** BUDGET AMENDMENT - AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AN AMENDMENT TO THE ESTIMATED REVENUES AND APPROPRIATIONS FOR FISCAL YEAR 2009; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. {Approved on First Reading December 16, 2009. The vote is as follows: Mayor Paul – yes; Vice Mayor Crowley – yes; Councilmember Caletka – yes; Councilmember Luis- yes; Councilmember Starkey – yes.}

**REPORT IN BRIEF:** This ordinance revises the Town's General Fund budget for the fiscal year ended September 30, 2009 (FY 2008/2009) as shown in Exhibit A. The ordinance approves the transfer of previously appropriated funds between Departments and increases the total General Fund budget by \$2,463,204.

This amendment is needed for several reasons:

- 1) General Fund revenue receipts will be received at approximately \$4.9 million less than budgeted amounts. This necessitates the use of General Fund reserves of approximately \$1.4 million to cover operational expenditures that exceed the revenues received;
- 2) The establishment of four new funds in FY2009 to better account for impact fees and police forfeitures, which necessitates the transfer of impact fee and forfeiture reserves previously accounted for in the General Fund; and
- 3) End-of-year budget revisions are recommended by the Town's auditor to adjust for variances from budget and/or departmental overages.

In FY2009, the Town established four new funds for activities previously accounted for within the General Fund. The new funds are: Parks & Open Space Impact Fees Fund; Fire Impact Fees Fund; Police Impact Fees Fund; and Forfeiture Fund. To properly implement the new funds, the Town must transfer approximately \$5.98 million currently

reserved in the General Fund as impact fee and forfeiture reserves to the new funds. These transfers are included within "Other Sources" revenue category of Exhibit A and the "Non-Departmental" appropriation.

For FY2009, General Fund revenues will be approximately \$4.9 million short of budgeted amounts. Excluding the aforementioned transfers for the new funds, operational expenditures of the General Fund were under budget for FY2009 by approximately \$3.5 million. As a result, the Town will need to use approximately \$1.4 million of General Fund undesignated reserves to make up for the revenue shortfall and support General Fund expenditures. Building and Engineering reserves also will be used in amounts greater than budgeted due to revenue shortfalls for those programs (approximately \$1.5 million compared to \$1.14 million budgeted). The use of reserves is included within the "Other Sources" revenue category of Exhibit A.

For general informational purposes, Exhibit B has been included to show the estimated FY2009 end-of-year financial results for the General Fund.

**PREVIOUS ACTIONS:** Ordinance 2008-32, Ordinance 2008-39, Ordinance 2009-3, Ordinance 2009-10, and Ordinance 2009-13

**CONCURRENCES:**

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: \$1.4 million in General Fund reserves are needed due to the revenue shortfall.

Account name and number:

If no, amount needed: \$

What account name and number will funds be appropriated from:

Additional Comments:

**RECOMMENDATION(S):** Motion to approve ordinance

**Attachment(s):** Exhibit A – Fiscal Year 2008/2009 Budget Amendment, General Fund; Exhibit B -End of Fiscal Year Financial Projections

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA,  
AUTHORIZING AN AMENDMENT TO THE ESTIMATED  
REVENUES AND APPROPRIATIONS FOR FISCAL YEAR 2009;  
PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN  
EFFECTIVE DATE.

WHEREAS, the Town of Davie adopted its Fiscal Year 2009 Budget through  
Ordinance 2008-32 on September 17, 2008 and amended it during the fiscal year through  
Ordinance 2008-39, Ordinance 2009-3, Ordinance 2009-10, and Ordinance 2009-13; and

WHEREAS, it is necessary to amend the General Fund revenue and  
appropriations for FY2009 so that they accurately reflect the operations of the Town for  
the fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN  
OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie hereby authorizes the end-  
of-year transfers and amendments to the General Fund Fiscal Year 2009 Budget included  
in “Exhibit A” and adopts the Fiscal Year 2009 Budget as included in “Exhibit A.”

SECTION 2. All ordinances or parts of ordinances in conflict herewith are to the  
extent of such conflict hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of  
this ordinance is, for any reason, held invalid or unconstitutional by any court of  
competent jurisdiction, such portion shall be deemed a separate, distinct, and independent

provision and such holding shall not affect the validity of the remaining portion of this ordinance.

SECTION 4. This ordinance shall take effect immediately upon its passage and adoption.

PASSED ON FIRST READING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2009.

PASSED ON SECOND READING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2010.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2010

## **EXHIBIT A**

### **TOWN OF DAVIE FISCAL YEAR 2008/2009 BUDGET AMENDMENT**

#### **GENERAL FUND**

##### **Revenues**

	Current Adopted Revenue Estimate	Budget Transfer/Amendment	FY2009 Final Revenue Est.
Advalorem Taxes	\$32,847,239	\$774,861	\$33,622,100
General Obligation Taxes	\$5,467,101	\$104,099	\$5,571,200
Sales & Other Taxes	\$990,000	(\$2,540)	\$987,460
Charges for Service	\$6,747,540	(\$1,076,998)	\$5,670,542
Fines & Forfeitures	\$557,442	\$92,958	\$650,400
Franchise Fees	\$15,850,839	\$121,560	\$15,972,399
Intergovernmental	\$14,954,819	(\$1,498,826)	\$13,455,993
Licenses & Permits	\$3,578,000	(\$612,860)	\$2,965,140
Miscellaneous	\$9,754,552	(\$2,353,015)	\$7,401,537
Other Sources	\$1,362,433	\$6,913,965	\$8,276,398
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$92,109,965</b>	<b>\$2,463,204</b>	<b>\$94,573,169</b>

##### **Expenditures**

	Current Adopted Appropriation	Budget Transfer/Amendment	FY2009 Final Appropriation
Town Administrator	\$2,273,664	(\$238,572)	\$2,035,092
Budget & Finance	\$1,332,323	(\$51,569)	\$1,280,754
Town Clerk	\$804,062	(\$26,981)	\$777,081
Engineering	\$1,161,197	(\$211,567)	\$949,630
Planning & Zoning	\$1,511,455	(\$371,064)	\$1,140,391
Law Enforcement Services	\$32,500,917	\$360,492	\$32,861,409
Fire Protection Services	\$25,590,312	(\$331,674)	\$25,258,638
Public Works	\$7,765,302	(\$430,546)	\$7,334,756
Special Projects	\$812,004	(\$63,213)	\$748,791
Parks & Recreation	\$4,276,542	(\$371,488)	\$3,905,054
Human Resources	\$919,255	(\$181,647)	\$737,608
Housing & Com. Dev.	\$422,924	\$17,641	\$440,565
Town Attorney	\$599,741	(\$303,560)	\$296,181
Debt Service	\$8,528,065	(\$16,250)	\$8,511,815
Non-Departmental*	\$3,612,202	\$4,683,202	\$8,295,404
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$92,109,965</b>	<b>\$2,463,204</b>	<b>\$94,573,169</b>

\* Non-Departmental appropriation includes \$5,983,550 for transfers from the General Fund reserved fund balance to establish the new Parks & Open Space Impact Fees Fund, the Fire Impact Fees Fund, the Police Impact Fees Fund, and the Police Forfeiture Fund.

**EXHIBIT B**

**TOWN OF DAVIE  
FY 2008/2009  
END OF FISCAL YEAR FINANCIAL PROJECTIONS**

**GENERAL FUND****Revenues**

	FY2009 Budget	Projected EOY Receipts	Under / (Over) Budget
Advalorem Taxes	\$ 32,847,239	\$ 33,622,202	\$ (774,963)
General Obligation Taxes	5,467,101	5,571,846	(104,745)
Sales & Use Taxes	990,000	993,087	(3,087)
Charges for Service	6,747,540	5,670,817	1,076,723
Fines & Forfeitures	557,442	651,309	(93,867)
Franchise Fees	15,850,839	15,884,620	(33,781)
Intergovernmental	14,954,819	13,447,890	1,506,929
Licenses & Permits	3,578,000	2,965,400	612,600
Miscellaneous	9,754,552	6,803,425	2,951,127
Other Sources	1,362,433	1,511,225	(148,792)
<b>Total Revenues</b>	<b>\$ 92,109,965</b>	<b>\$ 87,121,822</b>	<b>\$ 4,988,144</b>

**Expenditures**

	FY2009 Budget	Projected EOY Expenditures	Under / (Over) Budget
Town Administrator	\$2,273,664	\$2,028,317	\$245,347
Budget & Finance	\$1,332,323	\$1,279,665	\$52,658
Town Clerk	\$804,062	\$776,098	\$27,964
Engineering	\$1,161,197	\$930,175	\$231,022
Planning & Zoning	\$1,511,455	\$1,139,598	\$371,857
Law Enforcement Services	\$32,500,917	\$32,822,579	(\$321,662)
Fire Protection Services	\$25,590,312	\$25,242,214	\$348,098
Public Works	\$7,765,302	\$7,325,050	\$440,252
Special Projects	\$812,004	\$748,089	\$63,915
Parks & Recreation	\$4,276,542	\$3,892,566	\$383,976
Human Resources	\$919,255	\$735,929	\$183,326
Housing & Com. Dev.	\$422,924	\$439,190	(\$16,266)
Town Attorney	\$599,741	\$296,110	\$303,631
Debt Service	\$8,528,065	\$8,511,738	\$16,327
Non-Departmental*	\$3,612,202	\$8,288,366	(\$4,676,164)
<b>Total Expenditures</b>	<b>\$92,109,965</b>	<b>\$94,455,684</b>	<b>(\$2,345,719)</b>

**Revenues - Expenditures** **\$ (7,333,863)**

\* Non-Departmental projected expenditures include \$5,983,550 for transfers to establish the new Parks & Opens Space Impact Fees Fund, Fire Impact Fees Fund, Police Impact Fees Fund, and Police Forfeiture Fund.